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Special Edition... Job Openings in the Ozarks



OPEN - Staff Accountant Air Evac Lifeteam

Air Evac Lifeteam located in West Plains Missouri is a fast growing, multi-million dollar company and we are looking to expand our Accounting department with an experienced Accountant. The successful candidate should hold a Bachelors degree and have knowledge in fixed assets, depreciation, and consolidation. Must be motivated and demonstrate resourcefulness, initiative and problem solving skills. To apply for this position please visit our website at www.lifeteam.net

OPEN - Staff Accountant Elliott, Robinson, & Company, LLP



Position available for qualified, licensed CPA with 2 to 5 years experience in the field of public accounting. This is a full time position, hours in excess of 55 per week will be required January to April of each year.

We are looking for someone to fulfill the following responsibilities: Individual and corporate income tax preparation, financial statements, trust and estate tax, financial, governmental and 401(k) audits.

We want to fill this position with someone who can step in as a Tax Reviewer or In Charge Auditor to able to run jobs and supervise staff.

Elliott, Robinson & Company, LLP is unique in the structure of our firm and workload. Each of our professionals is knowledgeable in and

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2010-2011 Board

President

Brent Kembell

brent.kembell@umb.com

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VP Administration

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cdrozdowski@journagan.com

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Juanita Stokes

juanitas@springfieldgrp.com

Dir of Special Activities

Christopher Drozdowski

cdrozdowski@journagan.com

Dir of Employment

Jackilyn Jones

jackilyni@gmail.com

Dir of Mtgs & Attendance

Katie Aton-Jackson

katie@smilliejacksoncpa.com

Dir of Public Relations

Austin Eelsey

aelsey@midmobank.com

Dir of Roster

Laura Ronald

ironald@black-walnuts.com

performs both Tax and Audit engagements. We expect experience and knowledge in both of these areas from anyone who applies.

To be successful in this position requires analytical skills, common sense, problem solving skills, ability to look at the big picture of a client's situation and competency to work independently in an effective manner.

Elliott, Robinson and Company, LLP offers substantial benefits to our staff. These include: paid health and life insurance premiums, SIMPLE Plan with 3% employer match, Cafeteria Plan, generous comp time and over time, paid continuing education, dues and licenses.

Since 1973 Elliott, Robinson & Company, LLP has been serving clients in Southwest Missouri.

[click here to apply](#)

OPEN - Staff Accountant Rembrandt Enterprises

Rembrandt Enterprises - Rembrandt Foods, an egg processing facility in Neosho, MO is seeking a qualified candidate for the following position: Staff Accountant. This is a mid-level staff accounting position with a major emphasis and required experience in Accounts Payable/General Ledger. Applicant is required to have applied experience and expert knowledge of the regular daily accounting transactions and functions of the company. They would also be responsible and accountable for the maintenance and accuracy of these accounting systems and must demonstrate professionalism and leadership to the entry level accounting and administrative staff. Applicant must have exceptional receptionist skills, public relations skills and phone etiquette. Other duties would include coordinate office traffic, collect, gather and distribute information, be able to multi-task, be responsible for daily office activities such as: telephones, front desk, radios, door and mail. They would also manage and order office supply inventory with duties and projects as assigned. AA/AS in Accounting preferred. Competitive wages and benefits are available. Send resumes to: Rembrandt Foods, 409 N. Wood Street, Neosho, MO 64850. Rembrandt is an EEOC

OPEN - Plan Consultant Advanced Plan Designs, LLC



Advanced Plan Designs, is an independent third party administration firm located in Springfield, Missouri. We design and administer corporate sponsored retirement plans (ie. 401(k) plans). This involves writing legal documents, reconciling assets in the plan, calculating contributions for clients, performing required annual testing as set forth by the Department of Labor and Internal Revenue Service and preparing required annual tax filings. The initial duties for this position include:

Dir of Newsletter
Nicole Smith
smithnicole@air-evac.com

Dir of Webpage
Chad Brooks
Chadb@custom-metalcraft.com

Dir of Manuscript
Dr George Schmezle
GSchmelzle@MissouriState.edu

Co - Dir of Students
Dr Olen Greer
OlenGreer@MissouriState.edu

Co - Dir of Students
Janell Wagner
jwagner@sbuniv.edu

Dir of CMA/CFM
Terry Maples
terrylmaples@aol.com

Co - Dir of Educational Mtgs
Don Smillie
don@smilliejacksoncpa.com

Co - Dir of Educational Mtgs
Austin Elsey
aelsey@midmobank.com

VP of Membership &
Dir of Retention
Sarah Caldwell
sarahcaldwell@missouristate.edu

Dir of Acquisitions
Jackilyn Jones
jackilynj@gmail.com

Heartland Council Delegates:

Dr Olen Greer
OlenGreer@MissouriState.edu

Don Smillie
don@smilliejacksoncpa.com

Richard Wilson
rwilson58@yahoo.com

Database Management - Will maintain client data files in current database management systems.

Payroll processing - Will process retirement plan payroll contributions through various administrative software systems and submit contributions to retirement plan funding company if necessary.

Census processing - Responsible for both manual and electronic retirement plan census data scrubbing and processing using Excel and proprietary software.

Will assist Senior plan consultants in the annual review process including but not limited to reconciliation of plan assets, preparation of plan financial statements, calculation of plan contributions, perform required testing and required annual IRS Tax Forms as needed.

Will provide backup to other positions in office when needed, and any other duties as assigned by Management.

Build relationships with clients to facilitate efficient plan administration, client satisfaction and overall retention.

This is an entry-level position and training will be provide to the right candidate. This is a career position with advancement potential in a fast growing firm. We are looking for someone with an Accounting Degree, strong work ethic, problem solving abilities with strong numeric ability and reasoning skills.

Ability to manipulate, convert, import and export Excel files is required.

If interested please email resume and salary requirements to: smarler@advancedplandesigns.com

[click here for more information](#)



OPEN - Assistant Controller Stainless Fabrication

Oversee G/L, A/R, A/P, I/C, P/R transactions. Budgeting/Forecasting, cash management, G/L reconciliation's, compile financial statement, monthly closing. Bachelors in Accounting required, 4-5 years experience. Mfg. job shop.

Send resume to **Controller**
PO Box 1127 Springfield MO 65801



Events Save the Date!

2011

July 5th - 5:30pm Board Meeting @ Journagan Construction

July 19th - 11:30am GOzIMA Lunch & Technical Mtg @ Twin Oaks
Cara Restelli, Better Business Bureau

Aug 2nd - 5:30pm Board Meeting @ Journagan Construction

Aug 16th - 7:30am GOzIMA Breakfast & Technical Mtg @ Twin Oaks

Sept 6th - 5:30pm Board Meeting @ Journagan Construction

Sept 29 & 30 - [Annual Heartland Regional Educational](#) Conference
@ University Plaza Hotel & Convention Center

Oct 4th - 5:30pm Board Meeting @ Journagan Construction

Oct 18th - 5:30pm GOzIMA Dinner & Technical Mtg @ Twin Oaks

Nov 1st - 5:30pm Board Meeting @ Journagan Construction

Nov 15th - 11:30am GOzIMA Lunch & Technical Mtg @ Twin Oaks

Dec 6th - 5:30pm Board Meeting @ Journagan Construction

Dec TBA - Holiday Party, location TBA

If have an idea for the newsletter or content you would like included (ie. a job posting), please email Nicole Smith: smithnicole@air-evac.com

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